

San Diego USBC Policy and Procedures Manual

SAN DIEGO USBC SCHOLARSHIP FUND

CHARTER: POLICY and NOTIFICATION

SAN DIEGO USBC SCHOLARSHIP CHARTER/RULES

San Diego USBC Inc. shall manage and disburse the application for this scholarship.

This Organization will appoint SCHOLARSHIP Management and ACCOUNTING REPORT for TENPINS — dba (SMART.) of the United States Bowling Congress in Greendale. WI. to accept our Scholarship Fund.

(SMART) program will disburse all the Funds as we have established for each recipient.

SDUSBC shall also help locate and secure existing bowling Scholarships for USBC Membership. There is no fee to use this program. Our funds are placed in an insured credited institution with an option to gain interest toward future Scholarships.

San Diego USBC/Youth Committee shall appoint a Scholarship Committee to review the Scholarship Charter/Rules annually and select the final recipients for the scholarship.

SCHOLARSHIP AVAILABILITY

Applicable recipients' of the Scholarship Fund shall be eligible for funds of this entity for up to six (6) chronological years after their High School Graduation; (date of Scholarship issue or date of Military 1st enlistment Discharge) whichever date/time is later. The Scholarship Fund does not allow expiration date extensions. Unused Scholarship Funds are forfeited upon expiration. Scholarship awards are non-transferable. Recipients shall be honored with a Scholarship from SDUSBC on a one time basis only.

SCHOLARSHIP FUND USE

This Fund shall allow recipients to use scholarships to finance tuition fees, housing fees, meals, books, selected educational learning supplies and equipment while enrolled in an approved educational institution. Class supplies and equipment must have documentation from the educational institution stating the items are necessary for the successful completion of the course or program. The Youth Committee shall approve all other class supplies and equipment on a case-by-case basis over and above the original request. All decisions, by majority vote are final.

EDUCATIONAL INSTITUTIONS

Approved educational institutions shall include: accredited Universities and Colleges, Business Schools, Continuing Education courses, Educational Camps (such as Math, Sciences, Art, Computers, etc.) Professional Development Seminars and Workshops, Technical Schools, Trade Schools and Vocational Schools. The Youth Committee approves the eligibility of all courses, scholarship uses and educational institutions. This will not include transportation, clothing, sports camp's tuition, private tutor fees, and private primary and secondary tuition. All decisions, by majority vote, are final.

SCHOLARSHIP CHECK REQUESTS

The recipient or their Educational Institution may contact the Scholarship Fund to request a check or invoice payment. All requests must be in writing, a detailed letter or itemized invoice shall contain (or have attached) the following completed information: IE: The Scholarship recipients name, Educational Institution, location and address; course or program's title/name; scholarship amount requested; mailing address for Scholarship check: official enrollment verification (copy acceptable) and original receipts, if applicable. The Youth Committee does not consider recipient's grades when disbursing Scholarship Funds unless their Scholarship provider makes a request.

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Recipient must acquire and hold a passing grade level in all subjects selected. If the recipient 'drops' or leaves their choice of continued Education early (prior to grading/completion of subject's) then they must immediately notify the SMART Program. The Educational Institution is ALSO required to promptly return recipients unused Scholarship Fund/s to the SMART Program.

INFORMATION CHANGES

The **SMART Program requires** the recipient to immediately provide current and updated information when they move or changes location, telephone number, and name change/s. Recipients and Educational Institutions are encouraged to contact the SMART Program whenever clarification or assistance is required or needed.

NOTIFICATION OF EXPIRATION

Recipients shall be notified twice. Two years prior to expiration of recipients funds, again one year prior to expiration of recipients' funds, and immediately on the SMART Programs notification of recipients' discontinuance of further Educational studies and training.

SAN DIEGO USBC RECIPIENT SELECTIONS

Each potential recipient must comply with rules of application as set forth by this Association. IE: Each must accept their own responsibility in filling in all requested (and verified) information as requested in proper, legible and correct manner. Have all required information to the SDUSBC prior to the set closing date of 1 February of each current year.

RECIPIENT SELECTION

Each recipient shall complete all application procedures as set forth by this Association. IE: Student Requirements (Form Set # 1) AND Grading Point System (Form Set # 2). Both sets are required for each applicant.

ALL FORMS MUST RECEIVED BY THE SDUSBC PRIOR TO 1 FEBRUARY OF THE CURRENT YEAR

Final selection, count the top five boys (and any ties), top five girls (and any ties) shall be evaluated by the Scholarship Committee. If any youth member of the Scholarship Committee should be among the group of selectees, they shall be requested to step-aside and disallowed further involvement of decision. All remaining Members of the Scholarship Committee shall select the final recipients in judicious and logical manner.

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INSTRUCTIONS FOR WRITTEN APPLICATION:

Any graduating and/or graduated High School Senior bound for further Education is eligible to receive a Scholarship providing the Student meets with the following requirements:

- Files an application furnished by the SDUSBC: giving complete information as required before February 1 of any current year. Application is to be filed with the SAN DIEGO USBC.
- Applicant has unimpaired Amateur standing in Youth Bowling and any other Youth oriented Sport.
- Is a current member in good standing of a San Diego USBC Certified League.

APPLICATION PROCEDURES:

1. Fill out application entirely as required.
2. Write an essay of at least 150 words stating your specific College and future plans and goals. (Judging shall be based on the inclusion of specific plans, clarity, organization and logic).
3. Give to your League Coach the Coach's Evaluation Form and Data Sheet; asking them to fill them out completely; consider a Coaches' busy schedule and allow time and certainly be courteous! Ask the Coach when it will be convenient to collect the material whereby YOU may mail them to the SDUSBC by the end of January of the current year.
4. Give the School Official or Counselor's Evaluation Sheet, Data Sheet, and a self addressed envelope to one of your Teachers or School Counselors. Ask them courteously to complete them and when it would be convenient for YOU to collect the completed forms to mail to the SDUSBC by the end of January of the current year.
5. Be certain that you have sent a personal **THANK YOU** letter to each of the people who have assisted you in completing the requested forms and materials.

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(Written Application)

Name _____

Address _____

Age _____ Date of Birth _____ Telephone (____) _____

Parents or Guardians (Names) _____

Address _____

Telephone (____) _____

Name of High School -or- continued Education in which you are presently enrolled:

Current USBC Membership number: _____ How long have you been in the USBC program?
(Count current season as one year) _____ Years

Offices held in local Youth Leaders (When and length of Term):

Offices held in State and/or Provincial Youth Leaders (When and length of Term):

Bowling Honors and Awards: _____

School activities and Offices held _____

Community and Civic activities _____

College you would like to attend (or are currently attending) _____

Have you applied? YES _____ NO _____
Have you been accepted? YES _____ NO _____ Don't know _____

What is/are your proposed major/s? _____
To my knowledge, the above statements are correct

Signature of applicant: _____

Signature of Coach: _____

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**SAN DIEGO USBC SCHOLARSHIP FUND
SCHOOL OFFICIAL OR COUNSELOR EVALUATION AND DATA SHEET**

Official or Counselor: Please complete this sheet to enable this Student to apply for a Scholarship from the San Diego USBC Scholarship Fund. All answers will be confidential. Please return the completed application to the student in the sealed envelope, provided by student, no later than the last week in January of the current year.

Applicant's Name _____ Date _____

Address _____

Name of Official or Counselor _____ Telephone _____

Address _____

Class rank _____ Attendance record at school _____

General attitude toward classmates and Teachers _____

Personality record _____

Activities in school other than classroom work _____

Additional remarks you think would be helpful in evaluating this Student.

Signature of Official or Counselor _____ Date _____

If additional space is needed please use reverse side and/or attach additional sheet/s

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COACH'S EVALUATION AND DATA SHEET

Applicant's Name _____ Date _____

Address _____

Coach's Name _____ Telephone _____

Address _____

Number of years applicant has bowled in Youth Leagues. (Count current season as one year) years. _____

League and Youth Leader Offices held by applicant, and number of years in each Office. (Count current season as one year)

_____ years as President _____ years as Vice President _____ years as Secretary

_____ years as Treasurer _____ years as Team Captain _____ years as Youth Leader

Number of League sessions applicant was absent this season _____

Average as of 1 January of current season (minimum two thirds of League Games) _____

Average of previous season _____

Does applicant know how to keep score? _____ Yes _____ No _____ Don't know

Does applicant observe League and Center Rules? _____ Yes _____ No _____ Don't know

Does applicant set a good example for other bowlers? _____ Yes _____ No _____ Don't know

Is applicant patient & kind to younger bowlers? _____ Yes _____ No _____ Don't know

Does applicant need financial aid to receive an
Advanced Education? _____ Yes _____ No _____ Don't know

Additional remarks: _____

Coaches Signature: _____

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PROPOSED FUNDS: - \$1,000

First Position (\$600.00)

Boy \$300.00

Girl \$300.00

Second Position (\$400.00)

Boy \$200.00

Girl \$200.00

Following selection of current SAN DIEGO USBC RECIPIENTS their names and positions shall be forwarded to SMART in Greendale, WI for further management.

Funds shall be handled and issued through the Scholarship Management And Accounting Reports for Tenpins (SMART.) program 5301 S. 76th - Greendale, WI 53129-1192, Phone (414) 421-4700 FAX: (414) 421-1301